



CILO empowers people with disabilities to lead independent and inclusive lives in the community.

JOB TITLE: Youth Transition Services Specialist

JOB DESCRIPTION:

The purpose of this position is to empower youth and young adults with disabilities, ages 14 through 24 years, for a successful transition to adulthood through classroom activities and one-on-one skill-building. This position is part-time (22.5 to 25 hours per week without benefits). Compensation is \$20 - \$22 per hour. Mileage reimbursement for travel in Southwestern Ohio.

KEY RESPONSIBILITIES:

- Facilitate the transition of youth with significant disabilities to postsecondary life, including those who have reached the age of 18 and are still receiving services in accordance with an Individualized Education Program (IEP) .
- Assist with developing engaging, age-appropriate curriculum for students to prepare them for transition into adulthood.
- Facilitate school or community-based, one-on-one instruction for students with disabilities focused on Self-Advocacy and Workplace Readiness Training
- Teach empowerment, self-advocacy, and disability pride to youth in individual and group settings.
- Assist youth with disabilities in reaching and maintaining their highest level of independence through individualized skills training.
- Mentor youth and provide opportunities for growth and leadership.
- Refer consumer to appropriate resources when needed.
- Work with individuals to develop Independent Living Plans.
- Report on successes, progress toward goals, and program activities.
- Maintain all required documentation.
- Establish and maintain relationships with community partners.
- Deliver education and awareness within our communities through public speaking engagements regarding disability rights and etiquette.

- Keep current on issues and laws affecting people with disabilities.
- Conduct additional assignments as delegated by supervisor in a timely manner.

QUALIFICATIONS:

- BA or BS in Education, Special Education, or Social Services
- Prior experience in instruction and training for youth with disabilities
- Excellent oral and written communication skills; organization and prioritization skills
- Proficient with using video conferencing services.
- Prefer strong knowledge of Americans with Disabilities Act (ADA), Individuals with Disabilities Education Act (IDEA), 504 plans, and the Individualized Education Program (IEP), and the transition process for youth.
- Understand the Independent Living Philosophy.
- Must have a valid driver's license and car insurance with reliable personal transportation.
- Background check and drug screening required.

TO APPLY:

Qualified candidates may submit a resume with a cover-letter stating qualifications, strengths, and experiences by email to:

Center for Independent Living Options, Inc,
Attn: Director of Programs
2031 Auburn Avenue · Cincinnati, OH 45219
Email: shopkins@cilo.net
www.cilo.net

CILO is an equal opportunity employer committed to hiring people reflecting the diversity of our community. We offer equal employment opportunities to all applicants.